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| **new vanderbilt rehabilitation and care center** | | | |
| **Administrative** | | | |
| **SUBJECT:**  **Employee Screening**  **Covid-19** | **Covid-19** | | **POLICY:Covid-19**  **Employee Testing** |
| **CIRCULATED TO:** | **ALL DEPARTMENTS** | **EFFECTIVE DATE: 5/13/2020** | **REVISED:**  **9/10/20** |
| **APPROVED BY:** | **Director of Nursing**  Gloria Guno | **MEDICAL DIRECTOR**  Dr. Ramsey Joudeh | **ADMINISTRATOR**  Max Kenigsberg |

**POLICY:**

It is the policy of New Vanderbilt Rehabilitation & CC to test or make arrangements for periodic COVID-19 testing of all personnel in the facility. “Personnel” includes all employees, contract staff, medical staff, operators, and administrators. Such testing will take place twice a week.

**PROCEDURE**:

1. The facility will offer bi-weekly in-house testing to all personnel with any contracted vendor.
2. The facility will provide a list of testing centers and make available to all personnel.
3. Personnel may use a testing center of their choice or their primary health care provider for testing as long as they provide documentation to the facility
4. Personnel may call **1-888-364-3065** to inquire about testing, or they can go to <https://coronavirus.health.ny.gov/covid-19-testing#protocol-for-testing>
5. Personnel will be provided with computer access and a printer to print results or results will be provided to the facility.
6. The facility will maintain records of personnel testing and results for a period of one year
7. Any positive test result shall be reported to the Department of Health by 5:00pm of the day following receipt of such test results.
8. Any personnel who test positive for COVID-19 must remain at home in isolation, in accordance with all guidance and directive of the State Department of Health and, unless inconsistent therewith, those of the Local Health Department.
9. Personnel who test positive for COVID-19 but remain asymptomatic are not eligible to return to work for 14 days from the date of the first positive test. They will also require a negative test result before returning to work
10. Symptomatic personnel may not return to work until 14 days after the onset of symptoms, provided at least 3 days (72 hours) have passed since resolution of fever without the use of fever reducing medication and respiratory symptoms are improving. They will also require a negative test result to return to work.
11. Any personnel who are ordered or directed to remain isolated because of a positive test result are entitled to certain benefits including paid sick leave
12. We will follow future guidance regarding testing requirements. As NYC enters Phase 2- Staff will be tested “1” time weekly to follow Executive Order 202.40
13. Should any new onset case defined by CMS as a facility acquired outbreak the facility will test all staff every 3-7 days until all tests are negative for 14 days.

**Any personnel who refuse to undergo testing for COVID-19 shall not be scheduled for or permitted to work or provide services for the facility, in any capacity, until such testing is performed.**